

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Michael De-Lucchi	Telephone number: 0113 3787486	
Subject²:	Barncroft Close 116 Stopping Up Order		
Decision details³:	What decision has been taken? The Chief Officer (Highways and Transportation) instructed the City Solicitor to apply to the Magistrates' Court for, and promote as required, a Stopping Up Order under Section 116 of the Highways Act 1980 for the areas of adopted highway as shown in red on drawing SD/217960/Z244/01 at Appendix B.		
	A brief statement of the reasons for the decision Planning permission was granted in November 2021 (ref: 21/03388/FU) for 12 new council houses as part of Leeds City Councils Housing Growth programme. The planning permission alters the layout of the existing highway and part of the adopted footways and carriageway of Barncroft Close will become unnecessary on completion of the development.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision		
Affected wards:	Killingbeck and Seacroft		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Details of consultation undertaken⁴:	Executive Member: Councillor Helen Hayden 23/05/22		
	Ward Councillors Killingbeck and Seacroft Ward Members were consulted by e-mail dated 7th October 2021		
	Chief Digital and Information Officer ⁵		
	Chief Asset Management and Regeneration Officer ⁶		
	Others		
Implementation	Officer accountable, and proposed timescales for implementation Nazneen Malik		
List of Forthcoming Key Decisions⁷	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G J Bartlett.</i>	Date: 18/05/22

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.